



Application for Employment

OFFICE USE ONLY

Date of Application _____
Date of Interview _____
Hire Date _____
Eligible for Hire YES NO
Reason _____

Name: _____ DOB: _____

Address: _____
Street

City State Zip

Phone #: _____ Email Address _____

How did you hear about us? _____
Referral Referred by _____
Indeed _____ Signage
Zip Recruiter _____ Website

Employment Desired

Position: _____ Available Start Date: _____
Currently Employed? YES NO If so, may we contact your current employer? YES NO
Are you at least 19 years old? YES NO Are you legally authorized to work in the US? YES NO

Educational History (fill in)

	Name/Location of School	Years Attended	Graduated/Degree
High School			
College			
Trade School			

General Information

Subjects of special study/research work: _____

Special training: _____

Special skills: _____

Early Childhood Credit hours: _____

First Aid and/or CPR: _____

Why do you feel you are qualified to work in a Child Development Center?

If you feel you are not qualified, why are you seeing employment with Smart Start Learning Center?

Other Comments: _____

Describe how parent/teacher communication helps/hurt a childcare program?

What is your availability: please circle one specify AM/PM?

Monday	Tuesday	Wednesday	Thursday	Friday
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Check mark what days you are available to work

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Why do you want to work in Early childhood?

Do you have biological children? YES OR NO If yes, ages:

Do you have any medical related issues that we should be aware of before starting your possible position?

Do you have any physical restraints we should be aware about before starting your possible position? (i.e., weight lifting limitations,

Walking, standing for long periods of time, etc.?)

Employment History

Date Mon/Year	Name and address of employer	Salary/wages	Position	Reason for leaving:
From: To:				
From To:				
From: To:				
From: To:				
From: To:				

Job Related Questions:

Have you ever been terminated from a job? YES OR NO

Explain:

Have you ever left a job without notice due to frustration? YES OR NO

Explain:

In the last 6 months, I have been tardy.... times (Circle) 1-2-3-4-5-6-7-8-9 or more

Explain "transition times" pertaining to Childcare:

Explain Center wide vs. Room ratio requirements:

Explain how you would deal with a child that is out of control and also take care of the current children in your room. _____

Explain the word "curriculum" as it applies to early childcare education.

Describe how "structure" is either positive or negative aspect in a child's schedule

Please list at least 3 references of people to whom you are not related. References should be people you have worked for, worked with or past teachers/instructors.

Reference 1

Name _____

Company _____

Address _____

City _____ St _____ Zip code _____

Reference 2

Name _____

Company _____

Address _____

City _____ St _____ Zip code _____

Reference 3

Name _____

Company _____

Address _____

City _____ St _____ Zip code _____